

DBS update from CEYS July 2017

On 30 November 2016 we changed the process for applicant childminders who wanted to become registered and current registered childminders.

New applicant childminders & their household:

- The applicant and all adults over 16 years of age living in the household must complete a DBS and join the update service and continue this annually to remain registered.

Current registered childminders & their household:

- During a phasing in period of 3 years (so to be completed by November 2019) the registered childminder and all adults over 16 years of age living in the household must complete a new DBS and join the update service and continue this annually to remain registered.

- If a registered childminder's child turned 16 before 30 November 2016, they would need to complete a DBS. If the child turned 16 after 11 November 2016, they must complete a DBS and join the update service and continue this annually to remain registered. This would also be the case for anyone new living on the premises (e.g. new partner etc).

Reasons for changes:

- Safeguarding children. Currently the DBS is out of date on the day it is issued. Joining the update service means a check can be performed at any time and anything that may have occurred since the initial DBS application check will show up.

- Savings. We should be asking childminders and staff in registered settings to complete a new DBS every three years but we have not followed this up as we were waiting for the update service to become available and this is a cheaper more efficient option.

The DBS costs £50 and it's £13 to join the update service annually. To just update each year would cost a total of £39 over three years, however the cost would be £50 if we followed the current three year DBS process

Update from CEYS October 2017

CEYS are using a new DBS online service which is available to childminders now.

The process for completing online DBS applications is quite different to how we currently do it and has the following benefits:

- Quicker turnaround time for receiving certificate (approx. 5 – 7 working days)
- Can accept card payments

- The data on where each DBS application is in the process is easily available and easy to understand by both the applicant and CEYS
- Support with any queries is available through CEYS

It was agreed that all current RCM's (and adults over 16 in the household) would have a phasing in period of 3 years to complete a new DBS check and join the DBS update service (by November 2019 latest). Some RCM's and household members have already completed this but we are happy to complete the check for anyone else who would like to do this before the deadline date.

The cost of the DBS is still £50 and it costs £13 to join the update service.

If anyone would like to start the ball rolling all they need to do is contact ceys@gov.je with their email address and their name. I will then send a link to them which they need to fill in with the documents they will then bring in to the department for verification of ID. The ID documents we can accept are attached in the list from DBS. Please remember one document must show the current address and one document must show date of birth, but in total we need to see 3 documents from the list.

Really important to remember – the online DBS is only possible where everyone (each member of the household over 16) has a separate email address that the link can be sent to. This is because the link works by identifying each individual from their email address. Please bear this in mind when contacting CEYS and ensure you ask each member of your household who is required to complete a DBS to provide their own email address.